DEPARTMENT OF LABOR AND EMPLOYMENT

PROFESSIONAL REGULATION COMMISSION

Cordillera Administrative Region (Baguio)

Pine Lake View Building, No. 09 Otek Street corner Benjamin R. Salvosa Drive, Rizal Monument, 2600 Baguio City, Philippines

INDICATIVE ANNUAL PROCUREMENT PLAN FOR FY 2021 (NON-CSE)

	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement		Sched	ctivity		Estir	nated Budget (P	hP)	Remarks /brief description of Description (Activity / Design)				
(PAP)			Activity? (Yes/No)		Advertisement/P osting of IB/REI	The state of the s		Contract Signing	Source of Funds	Total	MOOE CO	(brief description of Program/Activity/Project)			
A.I.a.1,	Communication Expenses	GASS, LRD,	La C NY L	NP-53.5 Agency-to-Agency	Within first semester	Within first semester	Within first semester	Within first semester	GoP	170,000.00	170,000.00		Postage, Courier and Delivery Services		
A.III.a.1, A.III.c.1		Database Mgmt		NP-53.9 - Small Value Procurement	Within first semester	Within first semester	N/A	Within first semester	GoP	317,000.00	317,000.00		Telephone - Landline and Internet Subscription Expenses; Cable subscription		
A.III.a.1, A.III.a.1, A.III.a.2, A.III.b.2	Events Management	GASS, LRD, REGU	No	NP-53.9 - Small Value Procurement	Within first semester	Within first semester	N/A	Within first semester	GoP	601,000,00	601,000.00		Token, packages, giveaways, awards, trophies, representation expenses		
	Lease and Rental of Property or Building	GASS, LRD	Yes	Competitive Bidding	Fourth Quarter 2020	Fourth Quarter 2020	First Quarter 2021	First Quarter 2021	GoP	5,547,000.00	5,547,000.00		Rental of office space to be requested with Multi-year Contracting Authority		
A.I.a.1,			2/02/2	NP-53.9 - Small Value Procurement	Within the year	Within the year	N/A	Within the year	GoP	1,382,000.00	1 202 000 00		Venue or hall rental for the conduct of various activities		
A.III.a.1, A.III.a.2		LKD	No	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	Within the year	GoP		1,382,000.00				
		GASS, LRD	Yes	NP-53 9 - Small Value Procurement	Within the year	Within the year	N/A	Within the year	GoP	557,000.00	557,000.00		Rental of transportation vehicles		
A.i.a.1,	Repairs and Maintenance Expense	GASS, LRD. Database Mgmt		NP-53,9 - Small Value Procurement	Within the year	Within the year	N/A	Within the year	GoP	520,000.00	520,000.00		Repair and maintenance of machinery, office and ICT		
AHIA				Database Mgmt	No	Direct Contracting	N/A	Within the year	N/A	Within the year	GoP	320,000.00	320,000.00		equipment, motor vehicle, and furniture and fixtures
	Services	GASS, LRD		Direct Contracting	N/A	Within first semester	N/A	Within first semester	GoP	148,000.00	148,000.00		Janitorial and other general services		
A.I.a.1, A.III.a.1			GASS, LRD	GASS, LRD	No	Competitive Bidding	Fourth Quarter 2020	Fourth Quarter 2020	First Quarter 2021	First Quarter 2021	GoP	1,463,000.00	1,463,000.00		Security Services
				NP-53.9 - Small Value Procurement	Within the year	Within the year	N/A	Within the year	GoP	278,000.00	278,000.00		Other general services - hauling and transportation delivery services, photocopy services, etc.		
	Training Materials and Services	GASS		NP-53.5 Agency-to-Agency	Within the year	Within the year	Within the year	Within the year	GoP				Training expenses for catering services, registration fees and		
A.I.a.1			GASS	GASS	SASS	No	NP-53.9 - Small Value Procurement	Within the year	Within the year	N/A	Within the year	GoP	100,000.00	100,000.00	
A.III.a.1, A.III.a.2, A.III.c.1	Appliances	GASS, LRD, Database Mgmt	No	NP-53.9 - Small Value Procurement	Within first semester	Within first semester	N/A	Within first semester	GoP	97,100.00	97,100.00		Stove, TV set, vacuum cleaner, rice cooker, microwave, etc		
A.I.a.1, A.III.b.1	Arts and Crafts Equipment and Accessories and Supplies	GASS, LEGL	No	Shapping	Within the year	Within the year	N/A	Within the year	GoP	72,289.59	72,289.59	-	Desk pens, certificate holders, gel and sign pens, write-for-all pen, etc		

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	Procurement Program/Project	-	PMO/ PMO/ Procurement Activity? (Yes/No)		Sched	lule for Each Pr	ocurement A	ctivity		Estir	nated Budget (P	hP)	Remarks (brief description of Program/Activity/Project)
(PAP)		PMO/ End-User			Advertisement/Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE		(brief description of Program/Activity/Project)
\.l.a.1	Bedclothes, Linens and Towels	GASS	No	NP-53.9 - Small Value Procurement	Within first semester	Within first semester	N/A	Within first semester	GoP	39,000.00	39,000.00		Bed sheets, linens, flat sheets, pillows and pillow cases, etc.
\.l.a.1	Cleaning Equipment And Supplies	GASS	No	NP-53.9 - Small Value Procurement	Within the year	Within the year	N/A	Within the year	GoP	60,082.44	60,082.44	-	Trash bags and various cleaning supplies and implements
\.l.a.1	Color Compounds And Dispersions	GASS	No	Shopping	Within the year	Within the year	N/A	Within the year	GoP	4,500.00	4,500.00		Rubber stamp machines ink
\.l.a.1	Fire Fighting Equipment	GASS	No	NP-53.9 - Small Value Procurement	Within first semester	Within first semester	N/A	Within first semester	GoP	54,058.00	54,058.00		Dry chemical and HCFC fire extinguishers
	Fuels/Fuel Additives and Lubricants and Anti-corrosive	GASS, LRD	No	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	205,000.00	205,000.00		Fuel/gas consumption under NP-Direct retail purchase of petroleum, oil and lubricant products
\.l.a.1	Hardware and Construction Supplies	GASS	No	NP-53.9 - Small Value Procurement	Within the year	Within the year	N/A	Within the year	GoP	15,008.78	15,008.78	-	Paint brushes, nails, woods and other related supplies
V 1 2 7	Heating and Ventilation and Air Circulation	GASS	No	NP-53.9 - Small Value Procurement	Within the year	Within the year	N/A	Within the year	GoP	80,631,12	80,631,12		Aircooling machines, electric fans, etc
\.l.a.1	Lighting and Fixtures and Accessories	GASS	No	NP-53.9 - Small Value Procurement	Within the year	Within the year	N/A	Within the year	GoP	29,700.00	29,700.00		Emergency lamp, fluorescent lamps and other lighting supplies
v.l.a.1	Manufacturing Components and Supplies	GASS	No	Shopping	Within the year	Within the year	N/A	Within the year	GoP	11,923.86	11,923.86		Glue, various tapes and other supplies not available from DBM-PS
V.I.a.1, V.III.b.2	Office Equipment and Accessories and Supplies	GASS, REGU	No	Shopping	Within the year	Within the year	N/A	Within the year	GoP	108,001.76	108,001.76	-	Various office supplies and equipment not available from DBM-PS including personalized PERRC box, PRC tape and currogated box
\.l.a.1	Pesticides or Pest Repellents	GASS	No	NP-53.9 - Small Value Procurement	Within the year	Within the year	N/A	Within the year	GoP	8,361.60	8,361.60	•	Insecticide, aerosole type, and other supplies effective for pest control
\.l.a.1	Printer or Facsimile or Photocopier Supplies	GASS	No	Shopping	Within the year	Within the year	N/A	Within the year	GoP	15,738.80	15,738.80		Ribbon carts for electronic typewriter, LX310, LQ310; Dry-lift off tape;
\.l.a.1, \.lll.a.1, \.lll.a.2	Semi-expendable Office Equipment	GASS, LRD	No	Shopping	Within the year	Within the year	N/A	Within the year	GoP	320,502.92	320,502.92		Printing equipment, trolley, dry seal, check writer, UV light and other similar equipment
\.l.a.1	Sports Equipment	GASS	No	NP-53.9 - Small Value Procurement	Within third quarter	Within third quarter	N/A	Within third quarter	GoP	4,000.00	4,000,00		Sports equipment in support to the Regional Fitness Program
\.III.a.1	Medicine Kit	LRD	No	NP-53.9 - Small Value Procurement	Within first quarter	Within first quarter	N/A	Within first quarter	GoP	40,000.00	40,000.00		For medical and emergency response
V.III.a.1	Printed Publications	LRD	No	NP-53.9 - Small Value Procurement	Within first quarter	Within first quarter	N/A	Within first quarter	GoP	3,000.00	3,000.00		Newspaper delivery and subscription services
\.III.a.1	Other Maintenance and Operating Expenses	LRD	No	NP-53.9 - Small Value Procurement	Within the year	Within the year	N/A	Within the year	GoP	120,000.00	120,000.00		Transportation and delivery services, subscription expenses
\.l.a.1,	Printer or Facsimile or Photocopier Supplies	GASS LRD		Shopping	Within the year	Within the year	N/A	Within the year	GoP	4,080,359.00	4,080,359.00		Various toner and printing supplies not available from DBM-PS
III.a.1, S		Database Mgmt	No	Direct Contracting	N/A	Within the year	N/A	Within the year	GoP	471,564.00	471,564,00		Various consumables for digital printing machines





Code (PAP)	Procurement Program/Project	PMO/ End-User	A ativity ()		Sched	ctivity		Estin	nated Budget (P	hP)	Remarks		
					Advertisement/P osting of IB/REI			Contract Signing	Source of Funds	Total	MOOE	СО	(brief description of Program/Activity/Project)
A.III.a.1	Printing Service	LRD	No	NP-53.9 - Small Value Procurement	Within the year	Within the year	N/A	Within the year	GoP	52,000.00	52,000.00	-	Acrylic signage, tarpaulin and posters, etc.
A.III.a.2	Other Semi-expendable equipment	LRD	No	NP-53.9 - Small Value Procurement	Within the year	Within the year	N/A	Within the year	GoP	120,207.60	120,207.60		Thermal scanners, UVC lights and other similar equipment
A.III.a.2, A.III.b.1, A.III.b.2	COVID-response items	LRD, REGU, LEGL	No	NP-53.2 Emergency Cases	N/A	Within the year	Within the year	Within the year	GoP	629,919.28	629,919.28		Various supplies, materials and equipment for the COVID-19 risk management
A.III.b.3	Paper Materials and Products	LRD	No	Shopping	Within the year	Within the year	N/A	Within the year	GoP	206,820.28	206,820.28		Illustration board, colored papers, manila papers, paper towels, record book, stationery paper and other similar supplies not available from DBM-PS
A.III.b.4	Fixtures	LRD	No	NP-53.9 - Small Value Procurement	Within the year	Within the year	N/A	Within the year	GoP	125,800.00	125,800.00		Display rack, bidet and display racks
A.III.b.4	Furniture and Furnishings	LRD	No	Shopping	Within the year	Within the year	N/A	Within the year	GoP	1,020,200.00	1,020,200.00		Chairs, tables, steel cabinet, sofa for replacement program
A.III.c.1	Consumer Electronics	Database Mgmt	No	NP-53.9 - Small Value Procurement	Within the year	Within the year	N/A	Within the year	GoP	8,000.00	8,000.00		Digital camera
AHIC	Electrical Equipment And Components And Supplies	Database Mgmt	No	NP-53.9 - Small Value Procurement	Within the year	Within the year	N/A	Within the year	GoP	17,724.85	17,724,85		Various electrical and wiring supplies, materials and equipment
A.III.c.1	Information and Communication Technology (ICT) Equipment and Devices and Accessories	Database Mgmt	No	NP-53.9 - Small Value Procurement	Within the year	Within the year	N/A	Within the year	GoP	147,136,34	147,136.34		Anti-virus, clicker with pointer presenter, crimping tool, public address system, UTP and cabling supplies, and etc.

GRAND TOTAL

Prepared by:
RBAC SECRETARIAT

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Members

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LHEO MAR M. KISIM

Administrative Officer V (Budget Officer)

Funds Availability Certified by:

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Accountant III

Recommending Approval:

MALLEY

WAYNE B. CRISPIN

REGIONAL BIDS AND AWARDS COMMITTEE

JEFFREY P. REMIENDO CHARITO A. MARQUEZ

Member

Member

ATTY HANNAH B. HAYENG

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Approved by:

HEAD OF THE PROCURING ENTITY

JUANITA L. DOMOGEN

Officer-in-Charge

ATTY. CRESENTE B. LUMEREZ, JR.

Chairman

Vice Chairman